



**City of Pendergrass
Community Development Department**

SINGLE FAMILY BUILDING PERMIT CHECKLIST

Provide all items listed below. If not applicable, applicant shall indicate N/A on this check list and shall explain by notation on the plan.

An incomplete application **will not** be accepted into the review process.

The building permit card must be posted on the permitted job site at the right of way, weather protected, and a copy of the permitted plans must be readily available to the Inspectors at all times.

Minimum Requirements

1. Completed Residential Building Permit Application
2. Completed IECC Affidavit
3. Completed Erosion Control Affidavit
4. Completed Residential Grading Permit Application
5. Authorization of Property Owners
6. Completed Authorized Permit Agent Form
7. Complete set of Plans to include the following:

Residential plans require two (2) copies of clearly drawn architectural plans showing the following:

- * Address of the proposed residence
 - * Heated and unheated area calculations
 - * Foundation plans, drawn clearly and to scale
 - * Footing and foundation wall details, showing reinforcement
 - * Floor plans, showing proposed electrical and plumbing fixtures
 - * Typical wall sections, showing proposed building materials
 - * Truss plans, in accordance with the R502.11.4(2006 IRC)
 - * Four-sided elevations, with building dimensions ☐ Structural/engineered plans, where required
8. A PDF of plans **must** be submitted by USB, as well 2 copies of drawings that are 11 x 17.
 9. A copy of the approved County water and sewer tap-in permit/receipt (or a copy of the County Health Dept. Septic Permit).
 10. For attached dwellings or dwellings less than five feet from any property line, submit details for fire walls.

NOTE: Each document required above must be submitted as originals.

Residential Building Permit Application

City of Pendergrass
65 Smith Bridges Road
Pendergrass, Georgia 30567
706.693.2494



Permit Application

Date _____

Permit Number _____

New Construction, Remodel/Addition

As the owner of record or the authorized agent of the owner of record, I hereby apply for a permit to erect/alter and use the structure(s) as described herein and/or shown on the accompanying plan specifications. Said structure(s) is to be located as shown on the plot plan. If the permit is granted, I agree to construct same according to the laws and Ordinances of the City of Pendergrass and to conform to all laws and ordinances regulating same. I also certify authorization to the inspection by the employees of the City of Pendergrass of the described premises at any time when work those premises is ongoing and hereby grant consent. I understand that the structure authorized by this permit shall not be occupied until all inspections have been made and the Certificate of Occupancy has been approved by the City Building Inspectors and issued by the City of Pendergrass.

Address of Project _____

Value of Construction \$ _____ Will you need to add ___ Temporary Power Pole ?

Lot Number _____ Parcel Number _____

LANDOWNER OF RECORD

Name _____ Phone Number _____ email _____

Address _____ City _____ State _____ Zip _____

BUILDING CONTRACTOR

Contractor _____ 24- hour phone number _____

Address _____ City _____ State _____ Zip _____

Email _____ Ga. Contractor's License # _____

PROPERTY/STRUCTURE INFORMATION

Use _____ Zoning _____ Subdivision _____

Lot # _____ Width of Lot _____ Depth of Lot _____ Width of structure _____

TOTAL Heated SQFT: _____ TOTAL Unheated SQFT _____ TOTAL Under Roof: _____

of Rooms _____ # of Bathrooms _____

Basement (sq. Ft.) _____ Finished Basement ? _____

Setbacks from property lines: Left _____ Right _____ Front _____ Rear _____

Electric Utility Company _____

Note: Complete plans must be furnished on all permit submittals. The Permit will expire unless work is commenced within 90 days, or if work is suspended or abandoned for a period of 90 days after work has commenced. Erosion control must be installed prior to the commencement of construction and be maintained throughout the project until all land is stabilized.

Notice: No changes shall be made from that which is stated in this application, or in attached plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval from the Chief Building Official for such change. Granting of a permit shall not be construed as a permit for or an approval of any violation of the Building Code or any other state or local law regulating construction or the performance of construction.

Applicant's Signature

Print Name

Personally appeared the above-named applicant, who on oath says that he/she is the owner of record or represents the owner of record of the subject property, and that all of the above statements are true to the best of his/her knowledge.

Sworn to and subscribed before me this _____ day of _____, 20_____.

My Commission Expires: [Notary Seal]

Notary Signature

For City Use Only

Received by: _____

Date _____

Building Official Approval

Date

Planning Department Approval

Date

Total Fees Due \$ _____ (Includes all Applicable Fees)



AUTHORIZATION OF PROPERTY OWNERS

Note: If the applicant is the property owner, please disregard this form.

Name of owner(s) _____

Address _____

Phone Number _____

Name of applicant(s) _____

Address _____

Phone Number _____

Purpose of Permit _____

Site Address _____

I swear that I am the owner of the property, which is the subject matter of the attached applications as shown in the records of Jackson County, Georgia. I authorize the person named above to act as applicant in the pursuit of a permit as described above for the subject property.

Signature of Owner(s)

Personally appeared before me

Notary Public (Print Name)

who swears that the information contained in this authorization is true and correct to the best of his/her knowledge and belief.

Notary Public

Date

[Notary Seal]

**City of Pendergrass
Community Development Department**

State Licensing Board for Residential and General Contractors

AUTHORIZED PERMIT AGENT FORM

License verification by permitting office will be completed by visiting sos.ga.gov/plb/

Licensed Contractor: (check one) _____ Individual _____ Qualifying Agent

Name of licensed person _____

**Please attach a copy of Individual license or Company License
(Reflects Company and qualifying agent license number)*

License number of individual or qualifying agent: _____

Name of licensed company (if applicable) _____

License number of company (if applicable): _____

I, _____, hereby designate
Name of Licensed Individual or Qualifying Agent

*Name of person picking up permit *this person is considered authorized permit agent - please attach driver's license copy.*



Copy
Driver's License of
Person Picking Up

to apply for and obtain the permit(s) for the project located at:

Project Address: _____

I, the undersigned, being the contractor as either an individual or a qualifying agent, do hereby affirm and swear, under oath, that all information on this form and on accompanying documents are true and correct.

Signature of individual or qualifying agent: _____

State of _____ County of _____

Subscribed and sworn to before me this _____ day of _____ 20____.

Signature of Notary Public _____

[Notary Public Seal]

PENDERGRASS

65 Smith Bridges Road
Pendergrass, Ga 30567
706.693.2494



EROSION CONTROL AFFIDAVIT

This affidavit must be signed and delivered to the City of Pendergrass prior to issuance of a land disturbance OR building permit.

Permit for Clearing () Grubbing () Grading () Development

Job Site Address _____ Lot Number _____

Company Name _____

Company Address _____ City _____ State _____ Zip _____

Contact Name _____ Contact Phone _____

Email _____

My signature hereon signifies that I am the person responsible for compliance with *The Soil Erosion and Sedimentation Control Ordinance*. I acknowledge that if I fail to comply, City inspection staff may: refuse to make inspections, cash or call the surety instrument, issue Stop Work Orders, and/or issue summons to appear in Municipal Court for violations of erosion control requirements; and that I must use Best Management Practices (BMP's) to control soil erosion on my job site. I also understand that failure to follow the City's requirements pertaining to soil erosion control may result in the City calling any or all sureties to remedy, correct or prevent any erosion-related problems or conditions.

Signature _____ Date _____

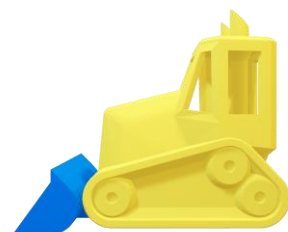
Print Name _____

Notary Signature _____ [Notary Seal]

City Use

Received by: _____

Date: _____





**AFFIDAVIT – COMPLIANCE WITH GEORGIA STATE ENERGY CODE
(IECC)**

2015 IECC with Georgia State Supplements and Amendments for Residential Dwellings
PENDERGRASS GEORGIA - INSPECTIONS & CODES ENFORCEMENT DIVISION

NOTICE: This form must be completed, signed and submitted at the time of permit application.

BUILDING PERMIT NUMBER: _____ DATE: _____
SUBDIVISION: _____ LOT: _____
JOB SITE ADDRESS: _____
CONTRACTOR/BUILDER: _____

The 2009 International Energy Conservation Code, published by the International Codes Council, when used in conjunction with the Georgia State Supplements and Amendments, shall constitute the official Georgia State Energy Code for Buildings. This Code establishes minimum regulations for energy-efficient design, erection, construction, and/or alternation of all buildings. Compliance with this Energy Code by designers and builders is mandatory. All items shall be completely filled out.

Note: IECC Table 402.1.2, RECA Compliance Guide, and IECC Table 402.1.4 values are attached to this form.

I/we do certify by signature below that the above permitted structure shall be built in compliance to the Georgia State Energy Code using one of the following methods:

- GA TABLE 402.1.2 INSULATION AND FENESTRATION REQUIREMENTS BY COMPONENT (Pendergrass = Climate Zone 3).
- IECC UA Trade off based on Georgia Amendment Table 402.1.6 (Climate Zone 3).
- RES Check: Keyed to 2015 IECC
- IECC Section 405 Simulated Performance Alternative using: REM Rate, Energy Gauge as approved software programs.
- Energy Rating Index(ERI): R406
ERI Score _____

The following are additional requirements of the 2015 Energy Code as amended by the State of GA:

- Heating and cooling sized per ACCA Manual J and Duct Design per ACCA Manual D with R-8 Ducts in attics (required).
- A permanent certificate per GA Supplement to IECC 401.3 shall be readily accessible and shall be posted on or near the electrical distribution panel or air handler – See Georgia State Supplements and Amendments Appendix D.
- Air Barriers installed on all vertical sides of insulation, except behind tubs/showers & fireplace chase, where restrained.
- Air barrier at eaves to prevent “wind washing.” Indicate with an “x” the following applicable items:
 - Pull down/disappearing stairs in conditioned space weather stripped and U-0.20 (R-5 minimum) see: GA Amendment 402.2.4.
 - Scuttle Hole in conditioned space to attic U-0.05 (R-19) See GA Amendment 402.2.4 Fenestration access hatches & doors.

___Unvented/sealed crawl space complies with Georgia State Supplements and Amendments 402.2.11 - Crawl space walls.

List R-value for: Flat Ceiling R=___; Sloped Ceiling R=___; Wall Cavity R=___; Ext Sheathing R=___; Mass Wall (Min. R-5) R=___; Attic Knee Wall (Min. R-18) R=___; Floor over unconditioned space (Min. R-19) R=___.

Floor over outside air (Min. R-30) R=___ Basement conditioned? ___Y ___N
Slab-on-grade? ___Y ___N

Window U-factor from manufacturer NFRC Label: _____; Window SHGC from manufacturer NFRC Label: _____

Heating Efficiency % _____; Cooling Efficiency SEER _____ Duct Insulation _____

Comments: _____

SIGNATURE (ORIGINAL) _____ PRINTED NAME: _____

COMPANY NAME: _____ ADDRESS: _____

CITY: _____ ZIP: _____ DATE: _____

City Staff Signature: _____ Date: _____

PENDERGRASS RESIDENTIAL 2015 IECC COMPLIANCE TABLES

2015 IECC Table 402.1.2 – 2020 Georgia Amended

TABLE R402.1.2

INSULATION AND FENESTRATION REQUIREMENTS BY COMPONENT

Climate Zone	3
Fenestration U-Factor(<i>b</i>)	0.35
Skylight U-Factor(<i>b</i>)	0.55
Glazed Fenestration SHGC(<i>b</i>)	0.27
Ceiling R-Value	38
Wood Frame Wall R-Value	13
Attic Knee wall R-Value	18
Mass Wall R-Value	8/13
Floor R-Value	19
Basement Wall R-Value(<i>c</i>)	5/13
Slab R-Value & Depth (<i>d</i>)	0
Crawl Space Wall R-Value(<i>c</i>)	5/13

Equivalent U Factor Table of IECC Building Envelope Requirements for Pendergrass

TABLE R402.1.4

EQUIVALENT U-FACTORS

Climate Zone	3
Fenestration U-Factor	0.35
Skylight U-Factor	0.55
Ceiling U-Factor	0.030
Frame Wall U-Factor	0.084
Mass Wall U-Factor(<i>b</i>)	0.098
Floor U-Factor	0.047
Basement Wall U-Factor	0.091
Crawl Space Wall U-Factor	0.136

Table R402.1.6
 MINIMUM INSULATION R-VALUES FOR ENVELOPE COMPONENTS WHEN TRADE-OFFS ARE USED

Climate Zone	3 *
Wood Framed Walls (a)	13*
Mass Wall (a)(b)	5*
Attic Knee wall (a)(c)	18*
Basement Wall (a)	5*
Crawl Wall (a)	5*
Floor Over Unheated Spaces	13*
Ceilings with Attic Space	30*
Vaulted Unvented Attic Roofline Air-impermeable (c)(d)	20**
Vaulted Unvented Attic Roofline Air-permeable (c)(d)	20+5**
Cathedralized Vented Ceiling Roofline Air-permeable (c)(d)	20**

*20 Window U-Factor 0.5 max with SHGC 0.30 max

**Air -impermeable as per IRC 806.5

(a): Weather-stripped hinged vertical doors (minimum R-5 insulation or maximum U-0.20), weather-stripped hatches/scuttle hole covers (minimum R-19 insulation or maximum U-0.05), or weather-stripped and disappearing/ pull-down stairs (minimum R-5 insulation or maximum U- 0.20) shall be deemed to meet the minimum insulation R-values of the corresponding envelope element.

(b): Any mass wall (masonry, CMU, etc.)

(c): Attic knee wall for the purpose of this code is defined as any vertical or near vertical wall in the building envelope that has conditioned space on one side and attic space on the other side. Exception: When the building roofline is insulated, the former knee wall is classified as an interior wall.

(d): Examples of air-impermeable insulation include spray foam and rigid foam board. Examples of air-permeable insulation include fiberglass batts and cellulose.



**CITY OF PENDERGRASS
65 Smith Bridges Road
P.O. Box 95
Pendergrass, Georgia 30549
706.693.2494**

“Pride, Progress, Possibilities...”

Melvin “Monk” Tolbert, Mayor
Willie Pittmon, Councilman
City Administrator Robert Russell

Sabrina Guevara , Councilwoman

Nathan Pruitt, Councilman
Harlan Robinson, Councilman
City Clerk Renee Martinez

January 01/2020

To: All Developers, Builders, Residents and Building Inspectors
Kevin Daniels, David Holcombe, City of Pendergrass Building Inspectors

Re: CITY OF PENDERGRASS AND GEORGIA STATE MINIMUM STANDARD CODES

Listed below are the code editions in effect as of January 1, 2020:

International Building Code	2018 Edition with Ga. 2020 Amendments
International Residential Code	2018 Edition with Ga. 2020 Amendments
International Plumbing Code	2018 Edition with Ga. 2020 Amendments
International Mechanical Code	2018 Edition with Ga. 2020 Amendments
International Fuel Gas Code	2018 Edition with Ga. 2020 Amendments
International Energy Conservation Code	2015 Edition with Ga. 2020 Amendments
International Fire Code	2018 Edition with Ga. 2020 Amendments
National Electrical Code	2017 Edition (with no Ga. Amendments)
International Swimming Pool and Spa Code	2018 Edition with Ga. 2020 Amendments
Georgia residential Energy Code Compliance Certificate	2020 Appendix

The Georgia Amendments are available at the below web link:

<https://www.dca.ga.gov/local-government-assistance/construction-codes-industrializedbuildings/construction-codes>

The DCA Board specifically omitted the plumbing, electrical, and energy requirements of the International Residential Code for One- and Two-Family Dwellings. Therefore, the plumbing requirements of the International Plumbing Code, the electrical requirements of the National Electrical Code, and the energy requirements of the International Energy Conservation Code must be used for one- and two-family dwelling construction.

Rob Russell
Rob Russell
City of Pendergrass Administrator



City of Pendergrass RESIDENTIAL GRADING PERMIT APPLICATION
 Community Development Department

Note: Land clearing to be less than 1 acre under this permit.

Site Plan shall be attached to application upon submittal. Must include: owner's name, site address, 24-hour contact, construction entrance location, silt fencing (BMP's) location, stream buffers, drainage easements, floodplains, conservations, etc. (as shown on subdivision plat).

Application Date: _____ Parcel Number: _____ Zoning: _____

Site Address: _____

Subdivision Name: _____

Applicant Name: _____

Property Owner Name: _____

Address: _____

Phone: _____ Email: _____

24 Hour Contact: _____

Phone: _____

Email: _____

Creek/Stream on Property: _____ Yes _____ No

Parcel Area (Acres): _____ Disturbed Area (Acres): _____

Land Disturbance Description (Check One):

___ Driveway Access Only ___ Site Preparation Prior to Building Permit ___ Access & Septic Tank

Installation Only ___ Other _____

Signed: _____ Print Name: _____

Company: _____ Email: _____